

Viksit Gujarat Industrial Policy 2026

Checklist 1: Documents for Application

New unit / Expansion / Diversification / Modernisation

Client / Firm name		Date	
---------------------------	--	-------------	--

Please arrange the documents listed below. Tick each item as it is handed over and note in Remarks any that will follow. Claim-stage documents are not required at this stage.

No.	Document required	Received	Remarks
A. Entity and promoter documents			
1	PAN of the entity	☐	
2	Udyam registration certificate	☐	
3	GST registration certificate	☐	
4	Partnership deed / LLP agreement / MOA and AOA with certificate of incorporation	☐	
5	Authority letter or resolution for the person signing the application	☐	
6	PAN, Aadhaar, photograph and address proof of each proprietor / partner / director	☐	
7	Investor Facilitation Portal login details, or authority letter for us to file on your behalf	☐	
B. Location and approvals			
8	Sale deed / lease deed / GIDC or private industrial park allotment letter	☐	
9	7/12 and 8A extracts and NA order, where applicable	☐	
10	Building plan approval, and completion certificate if available	☐	
11	Factory licence	☐	
12	GPCB consent (CTE / CTO)	☐	
13	Fire NOC	☐	
14	Other licences specific to the industry	☐	
C. Project and finance			
15	Detailed Project Report (DPR)	☐	
16	Project cost statement with break-up of plant and machinery, building / civil work and other costs	☐	
17	Term loan sanction letter with repayment schedule (for interest subsidy)	☐	
18	Proof of promoter's contribution	☐	

No.	Document required	Received	Remarks
19	Quotations / proforma invoices / purchase orders for plant and machinery	☐	
20	Building and civil work estimate or BOQ	☐	
21	Cancelled cheque	☐	
D. Power connection (for power tariff assistance)			
22	Electricity connection sanction letter with contracted load	☐	
23	Latest electricity bill	☐	
E. Special category documents (only if applicable)			
24	SC / ST / specially-abled entrepreneur: caste or disability certificate and proof of ownership or control	☐	
25	Women entrepreneur: proof of ownership or control, and rent agreement if the premises are rented	☐	
F. Additional for EXPANSION / DIVERSIFICATION / MODERNISATION only			
26	Audited financial statements for the last 3 years	☐	
27	Income tax returns for the last 3 years	☐	
28	Fixed asset register / schedule of existing plant and machinery	☐	
29	Accounting backup of the unit (Tally / accounting software data file), covering all years since the MSME Act 2004	☐	
30	All ledgers of Plant & Machinery since the MSME Act 2004 (all years, with opening balances)	☐	
31	Existing factory licence and GPCB consent	☐	
32	Amended factory licence and GPCB consent for the enhanced capacity, if obtained	☐	
G. Declarations			
33	Undertaking of no double benefit, and other declarations in the prescribed format	☐	
34	Details of any other central / state incentive already availed (copies of sanction letters)	☐	

Taluka category, eFCI inclusions, timelines and formats are as per the operative Government Resolution and may change this list. We will inform you if they do.